

**MINUTES of an ORDINARY MEETING of COUNCIL held in the Council Chambers,
Level 2, Civic Centre, 838-842 Fergusson Drive, Upper Hutt
on WEDNESDAY 19 JUNE 2019 commencing at 4.30pm**

PRESENT: **HIS WORSHIP THE MAYOR MR W N GUPPY (CHAIR), CRS C B G CARSON,
R B T CONNELLY, J B GRIFFITHS, J C GWILLIAM, P E LAMBERT, G T MCARTHUR,
A R MCLEOD, H SWALES, S P TAYLOR AND D V WHEELER**

IN ATTENDANCE: **CHIEF EXECUTIVE, DIRECTOR OF ASSET MANAGEMENT AND OPERATIONS,
DIRECTOR OF BUSINESS SERVICES AND CUSTOMER ENGAGEMENT, DIRECTOR OF
COMMUNITY SERVICES, DIRECTOR OF PLANNING AND REGULATORY SERVICES,
PERFORMANCE AND CAPABILITY MANAGER, COMMUNITY DEVELOPMENT TEAM
LEADER, STRATEGIC POLICY MANAGER AND MINUTE TAKER**

PUBLIC BUSINESS

His Worship the Mayor opened the meeting with a prayer and provided a safety briefing on evacuation procedures.

His Worship the Mayor made mention of the following:

- 3 May – attended the 50th Jubilee celebrations of the Upper Hutt Bridge Club;
- 4 May – opened the successful Heretaunga Rotary Book Fest at Expressions Whirinaki;
- 4 May – went to Trentham Fire Station to acknowledge International Firefighters Day;
- 13 May – attended the opening of the new RemarkIt e-Waste processing facility in Upper Hutt;
- 14 May – attended the opening of new the Waitomo Fuel station;
- 15 May – spoke at the Hutt Hospital 75th Anniversary event;
- 16 May – attended the successful Hutt Valley Sports Awards;
- 28 May – attended the United States Memorial Service at Pukeahu National Memorial Park;
- 1 June – attended the Powhiri and afternoon tea for Maoribank School 50th Jubilee Celebrations;
- 5 June – attended the Young Achiever Awards at Expressions Whirinaki;
- 10 June – attended the Rotary's Pride of Workmanship 21st anniversary awards evening;
- 11 June – welcomed 75 new citizens in a ceremony at Expressions Whirinaki;
- 13 June – attended the Wellington District Police Awards Ceremony; and
- 15 June – attended the Investiture Service for 32 St John Members receiving Queens Honours at the Wellington Cathedral of St Paul.

He welcomed the new Director of Business Services and Customer Engagement, Ms Vibhuti Chopra.

1. PUBLIC FORUM

Ms Roz Brown asked for the abandoned vehicle outside 1 Plateau Road to be removed as her efforts to do so had not been successful. The Director of Planning and Regulatory Services advised that officers were working to resolve the matter.

In response to a question from Ms Brown, His Worship the Mayor confirmed the actual capital spend to date was \$1.95M for the Hutt Valley Trunk Wastewater Services.

In response to a question from Ms Brown, His Worship the Mayor advised that a discussion on a regional approach to the District Plan would take place at the Mayoral Forum.

Ms Brown suggested an Energy Dissent Action Plan (EDAP) be introduced to coincide with Council's Sustainability Strategy. Ms Brown asked that Council consider the environmental impact on the native flora and fauna as part of any discussions on recycling. She noted the recycling station bins were often overflowing on Monday mornings, and she requested the emptying schedule be altered. Cr Connelly advised a new bin would be installed by the end of July 2019.

2. CONFLICT OF INTEREST DECLARATIONS AND UPDATES

There were no conflict of interest declarations.

3. APPROVAL OF MINUTES

(a) COUNCIL (1-6 – 01/05/19)

RESOLVED

C 190301(3)

That the minutes of the Council meeting held on 1 May 2019 be approved.

Moved His Worship the Mayor/Cr Griffiths

CARRIED

(b) ADDITIONAL COUNCIL (1-4 – 20/05/19)

RESOLVED

C 190302(3)

That the minutes of the Additional Council meeting held on 20 May 2019 be approved.

Moved His Worship the Mayor/Cr Swales

CARRIED

(c) ADDITIONAL COUNCIL (1-5 – 04/06/19)

RESOLVED

C 190303(3)

That the minutes of the Additional Council meeting held on 4 June 2019 be approved.

Moved His Worship the Mayor/Cr McArthur

CARRIED

4. APPROVAL OF COMMITTEE MINUTES

(a) HUTT VALLEY SERVICES COMMITTEE (1-6 – 03/05/19)

RESOLVED

C 190304(3)

That the report of the Hutt Valley Services Committee meeting held on 3 May 2019 be received and the recommendations contained therein be adopted; excluding item 14: Joint Services Opportunities.

Moved Cr Wheeler/Cr Swales

CARRIED

Cr Gwilliam advised that proposed changes to the Resource Management Act could require Council to undertake a complete District Plan review, at a significant cost. He requested discussions with Hutt City Council commence with regard to sharing costs of a joint District Plan review.

The Director of Planning and Regulatory Services advised officers had met with planning officers at Hutt City Council to discuss the District Plan review and had worked collaboratively in the past on other planning and regulatory matters. He added that collaboration rather than a joint review would be preferable.

RESOLVED

C 190305(3)

That item 14: Joint Services Opportunities, of the report of the Hutt Valley Services Committee meeting held on 3 May 2019 be received and the recommendations therein be adopted.

Moved Cr Wheeler/Cr Swales

CARRIED

(b) TRAFFIC COMMITTEE (1-10 – 15/05/19)

RESOLVED

C 190306(3)

That the report of the Traffic Committee meeting held on 15 May 2019 be received and the recommendations contained therein be adopted, excluding item 4: Matters arising from previous meetings and work in progress.

Moved Cr Gwilliam/Cr Swales

CARRIED

In response to a question from Cr McLeod, the Director of Asset Management and Operations advised that the Committee only dealt with individual requests for installation of mobility parking spaces, however he added that a full city-wide review could occur. His Worship the Mayor advised the parking issues outside Silverstream Primary School appeared to have been resolved.

Cr McLeod advised the word “dairies” had been misspelt.

Cr Gwilliam requested for a Deputy Chair to be appointed to the Traffic Committee.

RESOLVED

C 190307(3)

That item 4: Matters arising from previous meetings and work in progress, of the report of the Traffic Committee meeting held on 15 May 2019 be received and the recommendations contained therein be adopted.

Moved Cr Gwilliam/Cr Swales

CARRIED

His Worship the Mayor nominated the Deputy Mayor, John Gwilliam, as Deputy Chair of the Traffic Committee and was seconded by Cr Lambert. There were no other nominations received for Deputy Chair of the Traffic Committee.

RESOLVED

C 190308(3)

That Deputy Mayor, John Gwilliam be appointed as Deputy Chair of the Traffic Committee.

Moved His Worship the Mayor/Cr Lambert

CARRIED

(c) CITY DEVELOPMENT COMMITTEE (1-4 – 22/05/19)

RESOLVED

C 1903X09(3)

That the report of the City Development Committee meeting held on 22 May 2019 be received and the recommendations contained therein be adopted.

Moved Cr Griffiths/Cr Taylor

CARRIED

(d) RISK AND ASSURANCE COMMITTEE (1-3 – 28/05/19)

His Worship the Mayor noted that the Independent Member of the Committee, Ms Sara Brownlie had advised the Health and Safety Committee minutes should be provided in the non-public section of the Risk and Assurance Committee meeting agendas. The Performance and Capability Manager agreed to provide the health and safety minutes in future.

RESOLVED

C 190310(3)

That the report of the Risk and Assurance Committee meeting held on 28 May 2019 be received.

Moved Cr Gwilliam/Cr Swales

CARRIED

(e) FINANCE AND PERFORMANCE COMMITTEE (1-3 – 29/05/19)

RESOLVED

C 190311(3)

That the report of the Finance and Performance Committee meeting held on 29 May 2019 be received and the recommendations contained therein be adopted, excluding item 4: Financial Management Report (Rates Funding Statement) to date: 30 April 2019.

Moved Cr Swales/Cr Carson

CARRIED

Cr Gwilliam requested clarification of the extent of the investigation into parking options during the Expressions Whirinaki extension. The Director of Asset Management and Operations advised the area under investigation was the immediate vicinity of the civic precinct. He added a broader study looking at city wide parking would still need to be scheduled.

RESOLVED

C 190312(3)

That item 4: Financial Management Report (Rates Funding Statement) to date: 30 April 2019, of the report of the Finance and Performance Committee meeting held on 29 May 2019 be received and the recommendations contained therein be adopted.

Moved Cr Swales/Cr Griffiths

CARRIED

(f) POLICY COMMITTEE (1-6 – 05/06/19)

RESOLVED

C 190313(3)

That the report of the Policy Committee meeting held on 5 June 2019 be received and the recommendations contained therein be adopted, excluding item 4: Annual Plan Consultation Review: Waste and Recycling,.

Moved Cr McArthur/Cr Carson

CARRIED

Cr Taylor requested the minutes be amended as he was the member who asked the question concerning the March Madness Fair data, and not Cr McLeod as was recorded in the minutes. The Chief Executive advised he would ascertain whether the requested data could be extrapolated and report back to the members.

RESOLVED

C 190314(3)

That item 4: Annual Plan Consultation Review: Waste and Recycling, of the report of the Policy Committee meeting held on 5 June 2019, be received and the recommendations contained therein be adopted.

Moved Cr McArthur/Cr Taylor

CARRIED

5. CHILD PROTECTION POLICY (326/01-000)

Report from the Community Development Team Leader through the Director of Community Services dated 29 May 2019.

Cr Taylor advised the Oranga Tamariki Act 1989 Section 15 had been misquoted on agenda page 57 and requested “a chief executive...” be corrected to read “**the** chief executive...”

Cr Swales requested clarification of the “School Travel Planning Services” mentioned on agenda page 58. The Director of Community Services advised this was the Walking School Bus movement run by some schools.

In response to a question from Cr Connelly, the Director of Community Services advised the role of Child Protection Officer had been incorporated into the job description of the Community Development Team Leader. He added that all new staff were informed of the Community Development Team Leader’s role as part of their staff induction procedure.

In response to a question from Cr Carson, the Director of Community Services advised that Expressions Whirinaki had also adopted Council’s policy.

In response to a question from Cr Gwilliam, the Community Development Team Leader advised the definition of neglect was deliberately broad.

RESOLVED

C 190315(3)

That Council adopts the proposed amendments to the Child Protection Policy, included as Attachment 1 to the report including any minor grammatical corrections.

Moved His Worship the Mayor/Cr Gwilliam

CARRIED

6. DOCUMENTS SEALED (311/01-003)

Schedule of Documents Sealed for the period 25 April 2019 to 12 June 2019.

Cr Gwilliam declared a conflict of interest with items 3 and 6 in the Schedule of Documents Sealed and took no part in discussion and did not vote on these items.

In response to a question from Cr Swales, His Worship the Mayor advised that there were no standard lease periods

Cr Connelly noted the length of time it had taken to transfer titles from the Borough of Upper Hutt to UHCC was 53 years.

RESOLVED

C 190316(3)

That the Schedule of Documents Sealed for the period 25 April 2019 to 12 June 2019 be received and the actions recorded therein be confirmed.

Moved His Worship the Mayor/Cr Taylor

CARRIED

7. SEALING AUTHORITY (311/01-003)

RESOLVED

C 190317(3)

That approval be given for the Common Seal to be affixed to all relevant documents in connection with decisions reported in respect of any of the foregoing and following items.

Moved His Worship the Mayor/Cr McArthur

CARRIED

ADDITIONAL ITEM NOT ON THE AGENDA

RESOLVED

C 190318(3)

That Council accepts a verbal update from His Worship the Mayor concerning Let's Get Wellington Moving, which is an item not on the agenda; for the reasons that a letter from Transport Minister, Hon. Philip Twyford had only recently been received, and the Minister required an urgent response.

Moved His Worship the Mayor/Cr Swales

CARRIED

His Worship the Mayor gave a verbal update regarding the Let's Get Wellington Moving project (LGWM). He advised he had received a letter from Transport Minister, Hon. Philip Twyford, which requested each local authority endorse LGWM to show unity amongst the region and enable the project to proceed.

In response to a question from Cr Gwilliam, His Worship the Mayor explained the focus of New Zealand Transport Agency for transport projects had been altered to align with government policy, and that although both Upper Hutt and Hutt City Councils viewed the Melling, Petone to Grenada and State Highway 58 projects as top priorities, the region as a whole viewed the LGWM project as the top priority. His Worship the Mayor further advised that it was prudent to simplify requests to government, to ensure projects were fully understood and endorsed.

Cr Gwilliam was concerned that there was not enough detail contained in Minister Twyford's letter. His Worship the Mayor said that the Minister's request was to show initial regional support for the project. He further added LGWM would benefit the whole region and the funding would be diverted to other regions if Council's did not endorse the proposal.

In response to a question from Cr McLeod, His Worship the Mayor assured members that input into the project at a later date could still occur.

The Chief Executive advised that governmental policies had changed to focus on safety on highways and mass transport options which included light rail, and that this change in focus had resulted in funding being diverted from the national highways programme. He added that as State Highway 58 did have safety issues and was a resilient east to west route, it would remain as a future project.

The Director of Asset Management and Operations reminded members that this project was introduced in 1963.

Crs Connelly and Taylor supported LGWM, but were disappointed that there was not enough detail or mention of funding for specific Hutt Valley projects.

The Chief Executive advised funding remained available to enable a business case for the Melling/RiverLink project to be progressed.

RESOLVED

C 190319(3)

That Council endorses the "Let's Get Wellington Moving" transport package.

Moved His Worship the Mayor/Cr Lambert

CARRIED

8. PUBLIC EXCLUSION

RESOLVED

That the public be excluded from the following parts of the proceedings of this meeting, namely:

9. APPROVAL OF MINUTES

10. APPROVAL OF COMMITTEE MINUTES

11. SECOND AMENDMENTS TO WELLINGTON WATER LIMITED CONSTITUTION AND THE SHAREHOLDERS' AGREEMENT

12. EXPRESSIONS WHIRINAKI ARTS AND ENTERTAINMENT CENTRE TRUST RECOMMENDATION FOR THE APPOINTMENT OF TWO TRUSTEES (301/60-028)

13. LEAVE OF ABSENCE

That the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A) GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	(B) REASONS FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	(C) GROUND UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
Approval of Minutes	The withholding of information is necessary to protect information subject to an obligation of confidence.	Section 7(2)(c)
Approval of Committee Minutes	The withholding of information is necessary to protect information subject to an obligation of confidence.	Section 7(2)(c)
Second amendments to Wellington Water Limited Constitution and the Shareholders' Agreement	The withholding of information is necessary to maintain legal professional privilege and to enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2)(g) and (i)
Expressions Whirinaki Arts and Entertainment Centre Trust Recommendation for the Appointment of Two Trustees	The withholding of information is necessary to protect the privacy of natural persons.	Section 7(2)(a)
Leave of absence	The withholding of information is necessary to protect the privacy of natural persons.	Section 7(2)(a)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column B above.

Moved His Worship the Mayor/Cr Gwilliam **C 190320(3)** **CARRIED**

The following information was resolved in the Public Excluded meeting, to be released as public information:

13. EXPRESSIONS WHIRINAKI ARTS AND ENTERTAINMENT CENTRE TRUST RECOMMENDATION FOR THE APPOINTMENT OF TWO TRUSTEES (301/60-028)

RESOLVED **C 190327(3)**

That Council agrees that the reappointment of Mr Peter Richardson and Mr Owen Anderson as trustees of Expressions Whirinaki Arts and Entertainment Centre Trust no longer be public excluded information and be released as public information.

Moved Cr McArthur/Cr Griffiths **CARRIED**

The Public Business section of the meeting concluded at 5.24pm.

The Public Excluded Business section of the meeting concluded at 5.52pm.

Confirmed this 14th day of August 2019.

W N Guppy
MAYOR