

**REPORT of a MEETING of the FINANCE AND PERFORMANCE COMMITTEE,
held in the Council Chambers, Level 2, Civic Centre, 838-842 Fergusson Drive,
Upper Hutt, on WEDNESDAY 20 FEBRUARY 2019 commencing at 4.30pm**

PRESENT: CR H SWALES (CHAIR), HIS WORSHIP THE MAYOR MR W N GUPPY,
CRS C B G CARSON, R B T CONNELLY, J B GRIFFITHS, J C GWILLIAM, P E LAMBERT,
G T MCARTHUR, A R MCLEOD, S P TAYLOR AND D V WHEELER

IN ATTENDANCE: CHIEF EXECUTIVE, CHIEF FINANCIAL OFFICER, DIRECTOR OF ASSET MANAGEMENT
AND OPERATIONS, ACTING DIRECTOR OF BUSINESS SERVICES AND CUSTOMER
ENGAGEMENT, DIRECTOR OF COMMUNITY SERVICES, DIRECTOR OF PLANNING AND
REGULATORY SERVICES, GENERAL COUNSEL, PERFORMANCE AND CAPABILITY
MANAGER, ECONOMIC DEVELOPMENT MANAGER, ROADING MANAGER AND
MINUTE TAKER

WELCOME AND SAFETY BRIEFING

The Chair opened the meeting and outlined procedures to be followed in case of an emergency.

1. PUBLIC FORUM

Ms Ann Devlin was given leave to speak to an item not on the agenda. She explained that a long and loud party had occurred in her street over the past weekend, and that repeated calls to both the noise control officers and police during the night did not resolve the excessive noise issue. She requested more to be done, including the ability to confiscate all noise producing equipment. In response to questions from Cr Connelly, Ms Devlin was unsure if equipment had been confiscated, and confirmed the police attended.

2. GENERAL BUSINESS

Cr McLeod declared one item of general business to be discussed in the public section of the meeting.

3. CONFLICT OF INTEREST DECLARATIONS AND UPDATES

It was noted that Cr Carson was the Deputy Chair of the Finance and Performance Committee.

**4. FINANCIAL MANAGEMENT REPORT (RATES FUNDING STATEMENT) TO DATE:
31 DECEMBER 2018 (310/01-003)**

Report from the Chief Financial Officer dated 5 February 2019.

The Chief Financial Officer advised the report was to-date, and that reference to the first quarter should be the second quarter.

In response to a question from Cr Gwilliam regarding the New Zealand Transport Agency (NZTA) Business Unit, the Roading Manager explained the unit was the financial process set up to recover costs from NZTA.

Cr Griffith queried whether there was a better way to report water leakage and per day usage. The Director of Asset Management and Operations explained officers were required to report against performance measures listed in the Annual Plan, and that if a different metric was required, reporting could be adjusted accordingly. The Acting Director of Business Services and Customer Engagement added that some measures were mandatory including the wording used.

Cr Gwilliam requested clarification of the Residential Stimulus Policy highlighted on page 16 of the agenda. The Chief Financial Officer agreed to report back on this item.

Cr Taylor asked if the square meterage of store vacancies could be included in the future. The Acting Director of Business Services and Customer Engagement advised the vacancy figure for inside the mall was incorrect. Stage 3 of upgrading the Premise Occupancy database would include figures on building square meterage. She added this information was anticipated to be available in 2020. Cr Swales thanked the Acting Director of Business Services and Customer Engagement and her team for the improved data to date.

Cr Swales advised she had requested the additional information from Wellington Water Limited be included in the papers moving forward, to give clarity to the report. Members agreed this should be included in the future.

Cr Gwilliam requested clarification of the date for reporting the Waste Minimisation Survey. The Director of Asset Management and Operations advised the report was due at the Council meeting in March.

With regards to the total budget amount for the Residential Stimulus Policy, Cr Swales confirmed Cr Taylor's assumption that a Council resolution would be required to increase the total.

In response to a question from Cr Taylor, the Director of Planning and Regulatory Services advised Hutt City Council had received an influx of applications for their Residential Stimulus Policy prior to it being halted, and that the implications on their budget were not yet finalised.

Cr Gwilliam asked whether a successful tenderer for the Recycling Station was within budget. The Director of Asset Management and Operations advised a full report would be presented to Council in March, and that a complying tender within budget had been received.

RESOLVED TO RECOMMEND

FP 190101

THAT the report be received.

Moved Cr Swales/Cr McArthur

CARRIED

5. GENERAL BUSINESS

Cr McLeod asked officers to report back concerning the matter raised in Public Forum. The Director of Planning and Regulatory Services agreed to do this, adding that the list of items able to be confiscated by Noise Control Officers was extensive, and included the speakers which attach to phones. The Chief Executive added that it was also a law and order and a health and safety issue.

6. PUBLIC EXCLUSION

RESOLVED TO RECOMMEND

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

7. DEBTORS REPORT

8. RATES REMISSION REQUEST

THAT the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

(A) GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	(B) REASONS FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	(C) GROUND UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
Debtors Report	The withholding of information is necessary to protect the privacy of natural persons.	Section 7(2)(a)
Rates Remission Request	The withholding of information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information and to enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.	Section 7(2)(b)(ii) & Section 7(2)(h)

This resolution is made in reliance on Section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of the Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified in Column B above.

Moved

Cr Swales/Cr McLeod

FP 190102

CARRIED

The Public Business Section of the meeting concluded at 4.51pm.

The Public Excluded Section of the meeting concluded at 6.10pm.

Cr J C Gwilliam
CHAIR