



Civic Administration Building
838-842 Fergusson Drive,
Upper Hutt
Private Bag 907, Upper Hutt 5140
Tel: (04) 527-2169
Fax: (04) 528-2652
Email: askus@uhcc.govt.nz
Website: www.upperhuttcity.com

File: 351/13/008
Ref: FB
Date: 17 June 2015

Dear Submitter

**Proposed (Private) Plan Change 40 to the Upper Hutt City District Plan:
Wallaceville**

This notice is to advise that a hearing by Upper Hutt City Council has been set to consider Proposed (Private) Plan Change 40 to the Upper Hutt City District Plan and the submissions received. The committee to hear the submissions will be Councillor John Gwilliam (as Chair), Councillor Glenn McArthur and independent commissioner David McMahon.

DATES: Wednesday 8, Thursday 9 and Friday 10 July 2015
Friday 10 and Monday 13 July 2015 may be used for conferencing and/or further hearing if required

VENUE: Civic Administration Building
Upper Hutt City Council
838 – 842 Fergusson Drive
Upper Hutt

TIME: 1.00 pm to 5.00 pm on Wednesday 8 July
9.00 am to 5.00 pm on Thursday 9 July 2015
9.00 am to 12.00pm on Friday 10 July 2015
Times for the afternoon of Friday 10 and the whole of Monday 13 July 2015 to be confirmed if required

Please note that the hearing is a public meeting that any person can attend, however only those who have made a submission will have the opportunity to speak. Each submitter is normally allocated 15 minutes and speaking times will be scheduled in advance.

In your submission, you indicated you would like to have the opportunity to speak to your submission. To assist with scheduling, please let me know by phone (04 527 2858) or email (planning@uhcc.govt.nz) the following information before 24 June 2015:

- Whether you still wish to be heard;
- Whether you will be calling expert¹ witnesses to present evidence to support your submission; and
- If you are likely to require more than 15 minutes to present your submission, how much longer you require.

¹ An expert is a person who holds professional qualifications in the field relevant to the evidence produced.

Council officers will contact you prior to the hearing to confirm the schedule, including the time you are scheduled to appear at the hearing and the time you will have available.

Please find attached to this notice a Minute from the Hearing Committee issued under section 41B of the RMA. These are particularly important if you intend to call expert witnesses to support your submission. If you do not intend to call expert witnesses then you do not need to circulate any documents in advance, however please bring 15 hard copies of your evidence to the hearing.

For more information about appearing at a hearing, the Ministry of Environment's publication 'Appearing at a Council Plan or Plan Change Hearing' is available here:

<http://www.mfe.govt.nz/publications/mca/everyday/plan-hearing/>

If you have any other questions, please contact me on (04) 527 2858 or email planning@uhcc.govt.nz. I look forward to hearing from you.

Yours faithfully

Coralie Barker

PLANNING TECHNICIAN