



Te Kaunihera o
Te Awa Kairangi ki Uta
Upper Hutt City Council

Environment and Waste Minimisation Fund (formerly Zero Waste and Community Environment Fund)

Accountability Report for Funding

1. This form **must** be completed and returned to Upper Hutt City Council within 12 months of receiving the funds. Failure to return this form will negate any future funding applications from your organisation being considered.
2. EFTPOS receipts are not proof of purchase. Please attach itemised receipts that clearly list each item purchased.
3. Please return this form, with the relevant receipts attached to:

Sustainability Officer

Upper Hutt City Council
Private Bag 907
Upper Hutt 5140

Alternatively, scan and email the completed forms and any attachments to **askus@uhcc.govt.nz**

Report completed by

Organisation

Role

Phone Number

Email

Address

Organisation details:

Organisation name

Project funded

Amount received

Project details

Please outline how the grant was spent. Attach evidence of expenditure (receipts, invoices or signed statements by your organisation accountant).

\$

\$

\$

\$

\$

\$

\$

\$

Please outline how the funding contributes to waste reduction, environmental protection, environmental or waste education, or community resilience in Upper Hutt.
